

BY-LAWS CENTRAL MARYLAND DISTRICT 23 OF APPROVED BASKETBALL OFFICIALS, INC.

Article I – Meeting and Quorum

- Section I There shall be a minimum of eight (8) meetings held during the period from October through March. The first meeting shall be known as the Business Meeting at which time all old business carried over from the previous year shall be disposed of and plans for the coming year discussed. The last meeting shall be known as the Annual Meeting at which time there shall be disposition made of applicants and provisional members. At every Annual Meeting conducted during an even numbered calendar year, there shall be an election of new officers. The Business, Annual, and Interpretation meetings are mandatory for all members.
- Section II One-third (1/3) of the Active Members shall constitute a quorum.
- Section III There shall be an Interpretation Meeting held prior to the Annual Board 23 examinations(s).
- Section IV Special meetings may be called by the President with the approval of the Executive Committee.

Article II – Voting Privileges

- Section I Each Active working member in the Association in good standing is entitled to vote. Members must be physically present to be able to vote.
- Section II Definition of good standing:
a. Payment of dues for the coming year.
b. Payment of all other assessments and fees.
c. Attendance at all mandatory meetings, one of which shall be a designated interpretation meeting.
- Section III The President shall have no vote except when the votes are equally divided.

Article III – Nominations and Elections

- Section I All nominations of elected officers shall be presented to the Board membership not later than the meeting prior to the Annual Meeting; election of these officers shall be for a two (2) year term and take place

at the Annual Meeting. The elected officers shall take office at the conclusion of the annual banquet.

Section II A majority vote of members in good standing present at the Annual Meeting shall be required to decide elections of all officers.

Section III All nominated members must be in good standing in the Association.

Section IV If any circumstances arise in which necessitate a special election, said election date and procedure shall be determined by the Executive Committee.

Article IV – Attendance at Meetings

Section I A list of meeting dates shall be sent to each Active member two weeks prior to the first meeting of each season. Active working members are expected to attend regularly scheduled meetings.

The following rules shall apply:

- a. Officiating in a college, high school game or scrimmage assigned by a recognized assigning Commissioner or the Scrimmage Committee is considered an excused absence.
- b. Sickness certified by a physician's statement in writing is considered an excused absence.
- c. The absences noted in (a) and (b) above must be made known to the Secretary prior to the Annual Meeting.
- d. Each member is permitted two unexceed absences for the year. Absences may not be consecutive.
- e. If a member in good standing notifies the Commissioner and the Secretary that he does not intend to officiate during any given year, he/she shall not be fined for missing meetings as stated in the By-Laws.
- f. All absences not covered in (a) and (b) above must be submitted in writing to the Executive Committee for review.

Section II Penalty for absences other than those covered in Section I will be fined eight dollars (\$8) per meeting.

Article V – Discipline of Members

Section I a. For failure to comply with the established authority or regulation(s) of Central Maryland District Board 23 IAABO, Inc. or for delinquency in payment of dues, fines, and assessments as imposed by Board 23, or for any other conduct conclusively established to be contrary to the best of

interest of Board 23, or conduct which reflects discredit upon Board 23, a member may be placed on probation or suspended for not more than one year, may be expelled and/or fined.

b. Any member directly or indirectly soliciting games from a coach, school, or organization serviced by Board 23, shall be subject to discipline (fine, suspension and/or expulsion) as determined by the Executive Committee.

c. Any member that is requested to officiate or assign games for schools, and/or organizations serviced by Board 23, without approval of the Executive Committee shall be subject to discipline (fine, suspension and/or expulsion) as determined by the Executive Committee.

d. A suspended or expelled member may not accept assignments or officiate as a member of the Association during the period of suspension or subsequent to the member's name being stricken from member roll as a result of expulsion (IAABO Constitution, Article III, Section 20).

e. Any member who has been suspended by Board 23, may appeal such suspension or expulsion to the Executive Committee of Board 23, and then to the IAABO Executive Committee whose decisions shall be final (IAABO Constitution, Article III, Section 17).

f. Any member charged with a violation of this Constitution or the Constitution of a chartered Board, or any other violation of rules and regulations governing conduct of members of this Association, shall have the right to be heard in person and shall be notified in writing of the date, time and place of the hearing, nature of the charge(s), and the name of the person(s) so charging him or her. The member charged shall be afforded a reasonable time to prepare for the hearing (IAABO Constitution, Article III, Section 19).

Section II All cases of suspension of a member of the Association will be referred to the Executive Committee for decisions.

Article IV – Election To Membership

Section I Applicants for membership must be at least eighteen (18) years of age and be required to fill out an application form as made available by the Association. Applicants will be returned to the Secretary and the Treasurer accompanied by a fee to be determined by the Executive Committee on an annual basis. This fee is not to be returned.

- Section II Requirements for an applicant to become a provisional member:
- a. Shall be in accordance with IAABO Constitution Article IV, Section 4a, 4b, 4c, and 4d.
 - b. After completion of the above criteria, the applicant is required to pay the annual fee (dues) to the Association and must qualify as a member in good standing when presented to the active membership at the Annual Meeting.
 - c. Applicants must establish a satisfactory record of health and character, in accordance with the Constitution of the International Association of Basketball Officials.
 - d. After completion of the above criteria, the applicant is required to pay the annual fee (dues) to the Association.
- Section III Names of applicants shall be presented to the Active membership at the Annual Meeting for acceptance as provisional members. They shall remain a provisional member for period not to exceed two (2) years.
- Section IV Transfers in good standing from a recognized IAABO Board shall be admitted to this Association by approval of the Executive Committee. Their status shall be the same as it was in the board from which they transferred.
- Section V Applicants for dual membership must meet the requirements of IAABO Constitution, Article IV, Section 2c. Dual members may (or may not) vote or hold office in this Association.

Article VII – Dues Assessments and Fees

- Section I The membership year shall be from the Annual Meeting of each year to the Annual Meeting of the succeeding year.
- Section II Annual dues for Active, Dual and Provisional members shall be \$78. Annual dues for Inactive members shall be \$25. Active members working other than Board 23 shall pay international dues only.
- Section III Board Honorary Life and Board Honorary Members shall not be charged any dues.
- Section IV Members shall pay annual dues in advance for the succeeding season, but no later than the first meeting in February.

- Section V Members shall pay all fines and Commissioners' fees not later than the Annual Meeting (By-Laws, Article I, Section I).
- Section VI Delinquent payment of any sort shall be subject to a fine of five dollars (\$5) per category.
- Section VII All active working members of Board 23 shall be required to work a minimum of one (1) scrimmage each season. The fine for failure to work the one (1) required scrimmage shall be \$10 payable to the Board.

Article VII – Duties of the Committees

- Section I The Executive Committee shall arbitrate all grievances, investigate all complaints received by the President and shall recommend appropriated action on the same through the President to the Association.
- a. The Executive Committee shall determine the jurisdiction of the Commissioner(s) for assignments.
 - b. The Executive Committee shall be composed of the President, Vice President, Secretary, Treasurer, Immediate Past President, and the three (3) members at large.
 - c. The Executive Committee (members at large) shall consist of one official with less than five years' service, one official with between five and ten years' service inclusive, and one official with over ten years of service. Probationary periods shall count as years of service. Dual members' and transfer members' years of service must be accumulated in the Central Maryland Board 23 IAABO.
- Section II The Membership Committee shall examine the qualifications of all applicants and shall have charge of planning and administering all examinations. A report shall be made to the Association on the findings of this committee.
- Section III There shall be a Nominating Committee whose duty it will be to submit to the membership a list of nominations for elective officers. This list will be submitted in accordance with Article III, Section I of the By-Laws.
- Section IV The President and the Secretary shall be the delegates to the Annual Meeting of IAABO held in the spring of each year. The Interpreter shall be the delegate to the Annual Interpretation Meeting of IAABO held in the fall of each year. In the event of the above-mentioned delegates cannot attend, the President, with the approval of the Executive Committee, shall have the authority to select a replacement.

Section V Delegates' expenses to the Annual Fall and Spring Meetings shall be borne by the Board Treasury. The specific amount of expenses for the delegates to the meetings shall be approved by the Board at the Annual Meeting.

Article IX – Order of Business

Section I Order of Business for each meeting shall be determined by the President and shall include:

- a. Attendance
- b. Reading of minutes of previous meeting
- c. Reports of committees
- d. Unfinished business
- e. New business
- f. Commissioner(s) reports
- g. Mechanics and rules discussion
- h. Adjournment

Article X – Commissioner(s) Election Fees

Section I The Commissioner(s) shall be elected by a majority vote of the members in good standing at the Annual Meeting for a two (2) year term. The election, whenever possible, shall correspond to the even numbered calendar year and shall be for the term of one year.

Section II The Commissioner(s) service charge (fee) paid by the official shall be determined by a majority vote of the Executive Committee.

Section III Any member, having not closed the date, who receives an assignment then subsequently cancels said assignment, shall be assessed a fee of \$10. This fee shall be paid to the appropriate Commissioner(s).

Section IV Any member not fulfilling an assignment on any specific appointed date shall be assessed a fee of \$20. This fee shall be paid to the appropriate Commissioner(s).

Article XI – Amendments to the By-Laws

Section I The procedures required to amend these By-Laws follow:

- a. A proposed amendment must be submitted in writing to the Secretary at least one (1) week prior to a scheduled meeting.

b. The Secretary shall notify the Association members of such proposed amendment by reading it to the membership at the next scheduled meeting. This notification shall include the date of the meeting at which the proposed amendment is to be presented to the members for vote. The voting meeting shall be the next Annual Meeting unless the Executive Committee determines that it is desirable to hold such voting meeting earlier than the next Annual Meeting.

c. A two-thirds (2/3) majority vote of the Active members present at the voting meeting is required for the proposed amendment to be accepted.